

ACS Community L.I.F.T.
ADVENTIST COMMUNITY SERVICES

ADOPT-A-FAMILY 2011
INSTRUCTION SHEET

To the Individual/Family/Group interested in adopting a family for Christmas:

*Thank you so much for sharing your holiday season with families who are in need. After you have filled out and returned the attached form to us, we will match you with a family and send that information back to you. You will then be able to contact the family directly to ask questions and to arrange a time to deliver the gifts. You will furnish your **Adopt a Family** with gifts and food (or a grocery gift card) for a holiday meal.*

*Below is some information to help make the matching process easier for both of us. You will supply this information on the attached **Adopt a Family** form and fax or mail it to us.*

Your contact information:

Who is the contact person?

Please let us know the best time and place to reach you.

Do you have a fax number for us to send the application and follow up adopt-a-family information?

Would you prefer us to mail out this information?

May we call you at work? Or only at Home?

Size of Family:

We receive many requests for families with 3 - 4 members. The majority of our families requesting assistance average 6 members. Please consider taking a larger family, either by engaging more people in your group/family to participate or by joining with another group or family and taking one large (6 or more) family or two medium (4-6 member) families.

Particular type of Family:

We receive requests for a single parent family or a family where the grandparents are raising the grandchildren. We try to match families as best we can and the more information we have, the easier it will be to make these matches. If there is additional information you want us to know, please let us know. If you or anyone in your group is bilingual, please consider taking a Spanish speaking family.

Please make sure the questions are filled out clearly and completely on the Adopt-a-Family form. Thank you again, and may God bless you and yours this Christmas season.

**Contact Chris Hill at ACS Community L.I.F.T. (Adventist Community Services)
at 303-935-7389 ext. 103**

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I/We Want To Adopt A Family:

Date: _____

Fax #: _____

Name: _____

Phone #: _____

Address: _____

E-mail: _____

City: _____ State: _____ Zip Code: _____

OR Place of Business _____

Alternate contact name: _____ Phone #: _____

Check one to identify yourself or your group:

Individual Family Hospital Department/Unit _____

Church Department/Class _____ Other _____

Size of family you wish to adopt: 1-4 members 5-7 members 8 or larger Doesn't matter

Type of Family: Single parent 2 parent Grandparent raising children Doesn't matter

We would like to adopt from within our facility & we are providing the employee information

We can adopt a Spanish speaking family? Y N

(Please mark the applicable choice)

We strongly encourage you to make arrangements to deliver the gifts you have purchased for your 'family'. This is where the real joy and blessing is received.

Check one of the following for delivery:

We Will Deliver

We would like to bring the gifts to ACS Community L.I.F.T. for our Adopt a Family to pick up

(If you can not deliver, please bring the packages and gift cards to ACS Community L.I.F.T./Adventist Community Services by Monday, December 15, 2011.

Adopt-a-Family is a wonderful opportunity to share the Holiday Season with a family that will not have Christmas. If you decide to Adopt-a-Family, you will need to furnish a family with gifts and food for a holiday meal (a grocery gift card is acceptable).

Thank you for your interest in sharing this Holiday Season.

For any questions please contact Chris Hill at 303-935-7389 ext.103 fax this form to 303-935-3397 or e-mail to chill@acslift.org . Thank you.

Adopted Family Name _____

To be filled out by Staff after 'match' is completed.